

Valley Union High School  
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## REGULAR BOARD MEETING

February 3, 2025

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1. Board President Alma Garcia called the meeting to order at 4:00 pm.
2. **Roll Call:** Those in attendance were Alma Garcia, Allana Essary, Cynthia Mortenson, Angel Vasquez, Daniel Boss, Edgar Garcia, Kirk Waddle, Justin Price, Shawna Hill, Janet Pursley, and Zaida Coronado.
3. **Agenda Adoption:** Angel Vasquez motioned to approve the agenda with the modification of Policy Advisories 801-808 instead of 801-807. Cynthia Mortenson seconded the motion and the motion passed 5-0.
4. **Approval of Minutes:** Cynthia Mortenson motioned to approve the minutes from January 2025 as presented. Daniel Boss seconded the motion and the motion passed 5-0.
5. **Superintendents Report:** Edgar Garcia provides an update on testing, mentioning that juniors and seniors completed testing last week, and benchmark testing for English and math has started. He highlights the role of Karla Armenta, the new testing coordinator, in organizing all testing schedules. He discusses the unification update, explaining the potential tax implications for different districts if they join the new unification district. He mentions that Kirk, the business manager consultant, is assisting with budgeting and training to better handle financial matters. Edgar provides an update on the senior trip, noting that all flights and hotel accommodations have been paid for, and fundraisers are ongoing. He mentions that Ms. Gamez had to use her personal credit card to secure hotel rates, which were later reimbursed by the district. He discusses strategies to increase enrollment by expanding bus routes to accommodate more students but also the challenges of recruiting bus drivers. Edgar provides an update on the Office of Civil Rights Complaint, stating that no fault has been found on either side, and mediation is ongoing. Shawna Hill provides a sports update, mentioning upcoming events and the transition to an online platform for physicals

and eligibility checks. Justin Price discusses upcoming visits to colleges and the effectiveness of FAFSA night, which had a good turnout despite low attendance. Davida Noble also discussed the success of regional competitions and the upcoming state competition.

**6. Governing Board:** Alma Garcia thanked everyone for being there.

**7. Call to the Public:** N/A

**8. Ratify Payroll Vouchers- 15 & 16 and Expenses 2515 & 2516:**

Cynthia Mortenson motioned to ratify payroll vouchers 15 & 16 and expenses 2515 & 2516. Angel Vasquez seconded the motion and the motion passed 4-1. Daniel Boss abstained from expense voucher 2515.

**9. Discipline Matrix:** Allana Essary motioned to approve the Discipline Matrix as presented making sure it is finalized before the beginning of the next fiscal year. Cynthia Mortenson seconded the motion and the motion passed 5-0.

**10. Salary Schedule:** Cynthia Mortenson motioned to approve the Salary Schedule for certified staff. Allana Essary seconded the motion and the motion passed 5-0.

**11. 24-25 Fundraisers Approvals:** Allana Essary motions to approve fundraisers for FY25. Angel Vasquez seconded the motion and the motion passed 5-0.

**12. Student Activity Treasurer Designee:** Cynthia Mortenson motioned to approve Zaida Coronado as the designee for the student activity treasurer to ensure separation of duties. Angel Vasquez seconded the motion and the motion passed 5-0.

**13. JTED Contract:** Allana Essary motioned to approve JTED contract for FY25. Cynthia Mortenson seconded the motion and the motion passed 5-0.

**14. Account Transfers:** Allana Essary motioned to approve account transfers if tax rate is not affected by it. Cynthia Mortenson seconded the motion and the motion passed 5-0.

**15. Staffing:** Cynthia Mortenson motioned to approve staff changes and possibility of new open positions. Allana Essary seconded the motion and the motion passed 5-0.

**16. Policy Advisory 798 Wording Change:** Allana Essary motioned to approve Policy Advisory 798 wording change using the Florence model. Cynthia Mortenson seconded the motion and the motion passed 5-0.

**17. First Reading of Policy Advisories 801- 808:** TABLED.

**18. Future Agenda Items:** Classified Salary Schedule, Re-visit Medical Insurance, Expanding Bus Routes, Policy Advisories 801-808, Contracts, Goals to Improve School.

**19. Adjournment:** Cynthia Mortenson motioned to adjourn the meeting at 5:15 pm. Angel Vasquez seconded the motion and motioned passed 5-0.

**20. Next Regular Meeting Date:** March 4, 2025 at 4:00 PM.

Submitted by Zaida Coronado  
Governing Board Members  
Valley Union High School  
District # 22

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