

Valley Union High School  
PO BOX 158  
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## REGULAR BOARD MEETING

July 1<sup>st</sup>, 2025

### REGULAR BOARD MEETING

1. Board President Allana Essary called the meeting to order at 5:33 pm.
2. **Roll Call:** Those in attendance were Allana Essary, Cynthia Mortenson, Angel Vasquez, and Elizabeth Hawkins.
3. **Agenda Adoption:** *Cynthia Mortenson motioned to approve the agenda as presented. Angel Vasquez seconded the motion and the motion passed 3-0.*
4. **Approval of Minutes:** *Cynthia Mortenson motioned to approve the minutes from June 3<sup>rd</sup>. Allana Essary seconded the motion and the motion passed 3-0.*
5. **Superintendents Report:** Elizabeth Hawkins introduces herself, shares her moving experience and continues to talk about touring the school, working on the Master Schedule and how she's meeting with Dr. Jacqui Clay, School Superintendent from Cochise County the next day.
6. **Governing Board:** Allana Essary expresses sympathy towards her moving experience.
7. **Call to the Public:** N/A
8. **Ratify Payroll Vouchers- 25 & 26 and Expenses 2526-2529:**  
*Angel Vasquez motioned to ratify payroll vouchers 25 & 26 and expenses 2526-2529. Cynthia Mortenson seconded the motion and the motion passed 3-0.*
9. **Activity/Blue Devil Account May 2025:**  
*Cynthia Mortenson motioned to approve the Blue Devil/Activity account for May 2025. Angel Vasquez seconded the motion and the motion passed 3-0.*

**10. Coaches Contracts FY26:** *Cynthia Mortenson motioned to approve the FY26 Coaches Contracts. Angel Vasquez seconded the motion and the motion passed 3-0.*

**11. St. David IGA FY26: TABLED.**

*Angel Vasquez motioned to table the St. David IGA for FY26. Cynthia Mortenson seconded the motion and the motion passed 3-0.*

**12. Calendar FY26:**

- Teachers will start on July 23<sup>rd</sup>
- Open House is July 30<sup>th</sup>
- Parent Teacher Conferences days are half days

*Cynthia Mortenson motioned to approve the FY26 Calendar with the adjustments mentioned. Angel Vasquez seconded the motion and the motion passed 3-0.*

**13. English Teacher Contract FY26:**

- Addendum was tabled pending proof of certification.

*Cynthia Mortenson motioned to approve English Teacher Contract for FY26. Angel Vasquez seconded the motion and the motion passed 3-0.*

**14. Cleaning Services FY26:**

*Cynthia Mortenson motioned to approve cleaning services for FY26. Angel Vasquez seconded the motion and the motion passed 3-0.*

**15. Business Consultant Services FY26:**

*Cynthia Mortenson motioned to approve business consultant services for FY26. Angel Vasquez seconded the motion and the motion passed 3-0.*

**16. Budget: NO ACTION.**

**17. Staff Handbook:**

- Adjustments must be done as it is an outdated version and does not align with this school year.

*Angel Vasquez motioned to table the Staff Handbook for further review and additions. Cynthia Mortenson seconded the motion, and the motion passed 3-0.*

**18. Social Studies Position: NO ACTION.**

**19. 301 Payout Review: NO ACTION.**

- A review must be done sometime this year.

**20. Course List Review:**

*Angel Vasquez motioned to approve Course List with the addition of Yearbook, changing Business to Personal Finance Math and reviewing Auto & Culinary Arts. Cynthia Mortenson seconded the motion, and the motion passed 3-0.*

**21. Future Agenda Items:** Adopted Budget, Staff Handbook, St. David IGA, IT stuff, Work Study, Cleaning Contract, Authorized Signers

**22. Adjournment:** Angel Vasquez motioned to adjourn the meeting at 7:09 pm. Cynthia Mortenson seconded the motion and motioned passed 3-0.

**23. Next Regular Meeting Date:** August 5, 2025

Submitted by Zaida Coronado  
Governing Board Members  
Valley Union High School  
District # 22

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