

Valley Union High School

PO BOX 158

Elfrida AZ 85610

520-642-3492

SPECIAL BOARD MEETING

July 8th, 2025

1. Cynthia Mortenson called the meeting to order at 4:37 PM.

Roll Call: Those in attendance were Cynthia Mortenson, Angel Vasquez, Elizabeth Hawkins, and Allana Essary,(via phone).

2. **Agenda Adoption:** Angel Vasquez motioned to approve the agenda. Allana Essary seconded the motion and the motion passed 3-0.

3. **Pledge:** N/A

4. **Governing Board:** N/A

5. **Adopted Budget FY26:**

- *Budget carry-over looking healthy*
- *National Freeze on Title I-III*

Allana Essary motioned to approve Adopted Budget FY26. Angel Vasquez seconded the motion and the motion passed 3-0

6. **Staff Handbook FY26:**

- *Removal of contract related details to avoid negotiation issues.*
- *Adding signature page to ensure employees have received and trained on it.*

Angel Vasquez motioned to approve Staff Handbook for FY26. Allana Essary seconded the motion and the motion passed 3-0

7. **Cleaning Services FY26:** Angel Vasquez motioned to approve Cleaning Services for FY26. Allana Essary seconded the motion and the motion passed 3-0.

8. **Credit Card Add/Remove Authorized Users:** Angel Vasquez motioned to approve the removal of Edgar Garcia as an authorized user for the school credit card and add Elizabeth Hawkins. Allana Essary seconded the motion and the motion passed 3-0.

9. Western Bank Accounts Add/Remove Authorized Signers: Angel Vasquez motioned to approve the removal of Edgar Garcia as an authorized signer for all Western Bank school/ student accounts and add Elizabeth Hawkins. Cynthia Mortenson seconded the motion and the motion passed 3-0.

10. Future Agenda Items: Policies and procedures for auditor. Work Study Session on July 17th, 2025 at 11:30 AM.

11. Adjournment: Allana Essary motioned to adjourn the meeting at 5:05 PM. Angel Vasquez seconded the motion and motion passed 3-0.

12. Next Regular Board Meeting: August 5, 2025

Submitted by Zaida Coronado

Governing Board Members

Valley Union High School

District #22
